

PURPOSE

It is Foothills Forest Products intention that every driver using their roads safely reaches their destination and can safely return home to family and friends. The purpose of these procedures is to ensure safe passage along the FFP road network for both public and private vehicles. This document sets out the procedures and regulations that all vehicle drivers must understand and adhere to when driving on Foothills Forest Products roads. Every effort has been made to ensure this document follows all Alberta Provincial Laws, Regulations and Acts. If a road user feels a procedure is unsafe or in conflict with a regulation, please contact the Foothills Woodlands Department immediately at (780) 827-2225. The following road use procedures apply to all forest roads in the Foothills Forest Products operating area. Remember, road are radio assisted; not radio controlled. Drive accordingly and expect the unexpected.

ROAD USE PROCEDURE

1. Travel on FFP roads is governed by all Alberta Provincial Laws, Regulations, and Acts.
2. All drivers must be licensed, adequately trained, and certified for the vehicle being driven.
3. Drivers must obey all directions provided to them by FFP employees and agents and road safety personnel in accordance with Contracts and Road Use Agreements signed with FFP.
4. Never pass any vehicle without notifying them on the radio, and receiving confirmations that it is safe to do so. The lead vehicle is responsible for slowing down, providing room, and advising the passing vehicle when they can proceed.
5. The use of headlights and clearance/park lights is always mandatory on all FFP roads. Please refrain from using/running after market lights (fog lights, light bars) and high beams when meeting oncoming traffic to minimize the potential of blinding the oncoming drivers.
6. Road traffic priorities on Foothills Forest Products road networks are as follows:
 - All 'loaded' Tractor Trailers have the right of way. Keep in mind that equipment of this size and weight cannot stop quickly or pull over to the shoulder safely.
 - Empty double axel or greater carriers,
 - Loaded pick-up traffic only has right of way over empty pick-up traffic.
 - All traffic must always yield the right-of-way to emergency vehicles heading to, or returning from, an emergency.
7. Obey all posted speed limits and other road signs. Drive at a safe speed, be aware of road conditions, and drive accordingly.
8. DO NOT attempt to meet loaded traffic along narrow roadways. Use the nearest pullout, regardless of which side of the road it may be on to ensure your safety.
9. Vehicles must not stop on bridges or haul roads except at a safe passing point or a turn out. In case of a breakdown, flares or reflectors must be utilized, and other road users informed. If parking in a turnout, pull to the front end of the pullout to leave room for other vehicles.

10. All loaded trucks must check their loads prior to entry into FFP road systems to ensure that loads are balanced and well secured and that truck decks are clean.
11. DO NOT use the wrapper check stations to park or put on or remove chains – wrapper check stations are for log trucks only.
12. It is mandatory for all loaded log trucks crossing the overpass at Smoky 6 to stop and check their load at the Smoky Main 7km wrapper check station.
13. DO NOT use the Smoky Junction to the Forestry Truck Road as an off loading or staging area for any equipment or structures.
14. All industrial vehicles must be equipped with a functional two-way radio with all appropriate FFP frequencies for the road systems travelled.
15. Road hazards, road maintenance, repair matters or any other safety concerns are to be reported as soon as possible to the FFP Woodlands Department at (780) 827-2225.
16. All incidents, near misses, and environmental spills must be reported within 48 hours to Roelien Barnard at (780) 827-2225 ext. 110 or Trent Johnson at (780) 227-5056.
17. All equipment activities and moves, including rig moves and road maintenance (graders, gravel hauls, etc.), must be reported to the Woodlands Administrator (780) 827-2225 ext. 110 a minimum of 48-hours prior to the commencement of hauling.
18. Foothills Forest Products may impose other restrictions as it sees fit.

RADIO FREQUENCIES AND PROCEDURE

The following road use procedures apply to all forest roads in the Foothills Forest Products operating area. Remember, roads are radio assisted; not radio controlled. Drive accordingly and expect the unexpected.

NAME	FREQ.	LOCATIONS
YD/Crane	168.660	FFP Log Yard
Production		FFP Sawmill
E8 South Haul	150.215	Smoky Main and tributary roads (including David Creek Rd)
E8 North Haul	171.555	Ghost Main and Tornado Road
FFP Truck to Truck	163.555	Ghost Main tributary roads
LADD 1	154.100	Forestry Trunk Road
LADD 4	173.370	Deep Valley Road

1. “Empty” is defined as increasing km numbers. “Loaded” is defined as decreasing km numbers.
2. All vehicles must identify themselves; log truck, pick-up, tanker, etc., and call “Empty / Loaded” followed by the kilometer position (i.e.: “Empty log truck 24”, “Loaded log truck 24”).
3. If the road channel overlaps with another road call the road name before the “Empty / Loaded” call. (i.e.: “David Creek Empty pick-up 4”).
4. Must call situations for both empty and loaded vehicles are:

- When entering a new road system
 - At posted “Must Call” signs
 - Whenever there is a road frequency/channel change, or when leaving a road
 - Whenever you are stopping and parking on the road, and again when you resume travel
 - Whenever you encounter a vehicle travelling without a radio
5. Convoy calling (two or more vehicles) is allowed:
- The lead vehicle is responsible for calling for all vehicles in the convoy
 - It is the responsibility of the vehicle joining or leaving the convoy to inform and to receive confirmation from the lead vehicle
 - A vehicle more than 2 kms behind the lead vehicle is no longer part of that convoy and must call their own position
 - A lead vehicle shall not call for vehicles more than 1 km behind them or each other
6. Never pass any vehicle without notifying them on the radio and receiving the “OK”.
7. Avoid distractions while monitoring the road channel:
- No unnecessary radio chatter
 - Avoid noise distractions (i.e.: AM/FM radio, phones, music, passengers)
 - Stay on designated road channel at all times when travelling
8. FFP road channels are for traffic management purposes only. Conduct all other communication on a non-resource road channel when not travelling.
9. When switching channels to enter a new road system, request oncoming traffic to indicate if “anyone is close”.

WIDE LOADS & LOW-BEDDING PROCEDURE

The following road use procedures apply to all forest roads in the Foothills Forest Products operating area. Remember, roads are radio assisted; not radio controlled. Drive accordingly and expect the unexpected.

1. All low-bed and oversized load, and escort vehicle drivers must be familiar with the FFP Road Use Procedures and FFP Radio Use Procedures.
2. Whenever practical, operating vehicles wider than 12’6” should be conducted during times of reduced traffic volumes.
3. When loading or unloading equipment on a haul road, safety precautions must be made such as installation of safety triangles, warning signs or flag-people must be in place to warn drivers travelling from both directions.
4. All decks must be kept free of loose objects.
5. All loads must be secured prior to moving the vehicle unit.
6. Equipment must never be loaded sideways on the trailer.
7. The following procedures apply to all oversized loads and low-bed moves wider than 12’6” (3.8 meters), outside of active work sites:
 - a. Loads less than 12’6” wide:
 - Tractor equipment with either amber rotating lamps or strobes
 - Headlights and taillights must be on

- Wide load banner or sign
- Side marking flags for daylight moves, or side marking lights for night moves
- b. Loads more than 12'6" wide:
 - All of the above requirements plus:
 - An escort vehicle travelling a sufficient distance in front of the tractor as to provide ample warning to both the tractor driver and oncoming vehicles
 - The escort vehicle equipped with the following:
 - Either amber rotating lamp or strobe light (temporary mount acceptable)
 - 2-way radio on the designated road channel
 - Must identify themselves as a "Wide Load" on the radio
 - Must call every EVEN kilometer when travelling Empty side and every ODD kilometer when travelling Loaded side

ROAD MONITORING PROGRAM

Foothills Forest Products road systems are monitored by a security gate check stop as well as by Road Patrol. The Road Patrol vehicle is equipped with flashing blue and orange lights which will be turned on to indicate that the Road Patrol requires you to stop.

During the spring road ban, all vehicles, excluding vital services to gas plants, will be required to stay off all Foothills Forest Products roads. Signs will be posted at major intersections stating the ban is in effect. Please call 780-827-2210 for a 24-hour recorded message indicating the most current road bans in place. A fall road ban may be in effect before freeze-up to allow for road maintenance purposes for the winter season.

For information on Road Bans please contact the Foothills Woodlands Administrator at (780) 827-2225 ext. 110.

It is important that these Road Procedures are always followed to help preserve road conditions and safety along all Foothills Forest Products roads. All regulations will be monitored with infractions reported and fines levied against any companies found to be in non-compliance. Fines must be paid within 30 days of the notice of violation and the number of violations will reset on May 1 of each year.

The following fine structure is in place for road use violations:

- 1st offence - \$50
- 2nd offence - \$100
- 3rd offence - \$150
- 4+ offences - \$250/each and the possibility of suspension of your road use agreement

Violations will be reported to, and fines levied against the parent company of the offending driver. All funds received from violations will be donated to a local charity of Foothills Forest Products choosing at the end of each timber operation year. Companies using Foothills Forest Products road without a current road use agreement in place, or if the agreement does not



STANDARD OPERATING PROCEDURES

ROAD USE PROCEDURES

cover the correct roads, the user will be assessed road use fees at twice the normal monthly rate.

IMPAIRED DRIVING PROCUDRE

The parent company shall be notified of any drivers, going through security gate, or driving on the roads, that are impaired or suspected of being impaired.